



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY  
WASHINGTON, D.C. 20460

October 02, 2019

██████████  
Jack's Wholesale  
Windows & Design of  
Schoolcraft, Inc.  
11830 Shaver Rd  
Schoolcraft, MI 49087

OFFICE OF CHEMICAL SAFETY  
AND POLLUTION PREVENTION

Dear ██████████:

This letter is a notice from the U.S. Environmental Protection Agency (EPA) alerting you that one or more of your certifications in EPA's Federal Lead-paint Program will expire within the next year. You cannot legally perform renovations or lead-based paint activities without a current certification. Listed below are your certifications that will expire within a year.

- **Certification Number: NAT-23492-2**
  - Application Number: R374155
  - Discipline: RRP
  - Jurisdiction: All EPA Administered States, Tribes and Territories
  - Expiration Date: April 07, 2020

**Note: For Renovation firms, EPA certification is not required if you work exclusively in AL, DE, GA, IA, KS, MA, MS, NC, OK, OR, RI, UT, WA or WI. You must apply directly to these States for certification. Links to these State programs are available at: <https://www.epa.gov/lead/getcertified>.**

To help you complete your application, here are some common questions and corresponding answers:

***Are there any deadlines I need to be aware of when I recertify?***

To be eligible for recertification, you must submit a complete application for recertification and pay the required fees before your certification expires. EPA recommends that you submit your application for recertification at least 90 days prior to the expiration date of your current certification. This will allow enough time for your recertification to be processed before your existing certification expires. Please note that applying early will not shorten your certification period. You will be recertified beginning on the date that your current certification expires.

***How can I apply for Re-Certification?***

All applications and payments must be submitted online. Links to the application and instructions are located at:

<https://www.epa.gov/lead/getcertified>

Payments options include the following:

- Credit card
- Debit card
- Direct debit from a checking or savings account

***What happens if I do not submit a complete application or pay the applicable fees before my present certification expires?***

If your application for recertification is not complete or you do not pay the applicable fees before your present certification expires, you will have to stop performing renovation or lead-based paint activities. If you want to begin conducting renovation or lead-based paint activities again, you will have to go through the initial certification process by submitting an application with the correct amount of fees.

If you have any questions regarding this letter, please contact the application assistance line at (800) 424-LEAD (5323), or visit <https://www.epa.gov/lead/getcertified> for more information. Please reference applicant number 23492.

Sincerely,

A handwritten signature in black ink, appearing to read "Mike Wilson". The signature is fluid and cursive, with the first name "Mike" being more prominent than the last name "Wilson".

Mike Wilson  
Lead-Based Paint Certification  
and Accreditation Program